

# APPLICATION FOR AN AUSTRALIAN HIGHER EDUCATION GRADUATION STATEMENT (AHEGS)



**Postal Address:** UNSW Student Administration,  
Graduations Team, Lower Ground Floor, Chancellery Building,  
University of New South Wales, UNSW Sydney NSW 2052  
**Fax:** 02 9385 1252

The Australian Higher Education Graduation Statement (AHEGS) provides a description of the nature, level, context and status of studies completed. It is only issued on completion of an award, so differs from an academic transcript which can be issued at various stages of a student's career. Its purpose is to assist in recognition of Australian qualifications and promote international mobility and professional recognition of graduates.

All UNSW students completing program requirements **in and from Semester 1, 2010** will receive an AHEGS on graduation. For additional copies please complete this form.

### INSTRUCTIONS:

1. **Charges:** AUD\$32 per request.
2. Complete the form and take it to the Cashier to make payment by EFTPOS, Cash only, or complete this form with your credit card details below.
3. One (1) copy of the Australian Higher Education Graduation Statement (AHEGS) will be issued for each request.
4. Lodge the form in person, by fax, or post to Graduations Team, UNSW Student Administration.
5. Please allow 5 working days for your request to be processed and dispatched. Delays may occur during and after main graduation periods (June/November/December).

### CONDITIONS:

- Your AHEGS cannot be issued if you have outstanding debts with the University. Debts include all fees, loan, library fines and equipment.
- The AHEGS was introduced in 2010. AHEGS are only available to graduates who have graduated from a UNSW degree program in and from Semester 2, 2010.

### PERSONAL DETAILS

Family name:	Student ID:
First names:	Previous name (if applicable):
Contact number:	Date of birth: (DD/MM/YYYY)
E-mail address:	

### PROGRAM DETAILS

Program Code	Date/Year of graduation:
Award/s conferred:	

### COLLECTION/POSTAL DETAILS

<input type="checkbox"/> Collect at UNSW Student Central
<input type="checkbox"/> Post to this address _____ _____

### AUTHORISATION

_____	_____
SIGNATURE OF STUDENT	DATE
<b>THIS FORM MUST BE SIGNED PERSONALLY</b>	
<b>unless a signed letter of authorisation or Power of Attorney is attached with this request</b>	

### PAYMENT BY CREDIT CARD

Please debit my (please circle):      VISA      MASTERCARD	
Card Number	Expiry Date:
Name on Card:	Amount:      \$
SIGNATURE OF CARD HOLDER	Date:

### OFFICE USE ONLY:

<b>Payment for AHEGS: UNSWA 0919 GI 139 STAR 0000 00 PS12080 PS12080</b>	
SID:	NAME:

### Return to :

**KAAISER International Education**  
25B, 2<sup>nd</sup> Flr, AB Block,  
Safdarjung Enclave, New Delhi-110029  
Email : admissions@kaaiser.com  
Tel : 011- 41354778, 9971666388